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**Application to join the Friends of Pleshey**

To the Treasurer,  
The Friends of Pleshey,  
Chelmsford Diocesan House of Retreat,  
The Street,  
Pleshey,  
Essex, CM3 1HA.

Name:.....

Address:.....

.....

Telephone:.....

I enclose a cheque for £..... representing £10/£15 for individual/joint subscription plus a donation of £..... to the Retreat House (delete as appropriate).  
(Please make cheques payable to "The Friends of Pleshey")

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**Bankers Order**

To the Manager ..... bank

Address:.....

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Please pay to The Friends of Pleshey account number 80360139 at HSBC Bank plc,  
99 High Street, Chelmsford, CM1 1EQ, Bank Code 40-17-08, the sum of:

(in figures) £.....

(in words) .....

on the ..... day of ..... 20.... and on the same day each succeeding  
year.

Please debit my account number .....

bank code .....

Signed .....

Date .....

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**Gift Aid Form – Chelmsford Diocesan House of Retreat**

Name:.....

Full home address:.....

..... Post Code:.....

I wish the Friends of Pleshey to treat the enclosed amount of £..... and all other qualifying gifts of money made from the date of this declaration and in the past four years as Gift Aid Donations to the Chelmsford Diocesan House of Retreat. I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

Signed .....

Date .....

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.